

Bank Note Paper Mill India Private Limited, Mysore

Invites sealed quotations for Supply of Hydrochloric Acid (HCL) for ETP for its Site Office at Mysore.

The tender document along with eligibility criteria are hosted on Company's website <http://www.bnpmindia.com>. The tender may be purchased from the Office of Managing Director, Bank Note Paper Mill India Private Limited, Administrative office Building, Entry Gate-1, Paper Mill Compound, Note Mudran Nagar, Mysuru - 570 003. Tender may also be downloaded from the above referred website.

The cost of tender document is Rs 1000/- which is non-refundable.

For any query, you may contact at Tel 0821-2401 111, Fax 0821-2581 154



BANK NOTE PAPER MILL INDIA PRIVATE LIMITED
Administrative office building,
Entry Gate.1,Paper mill compound,
Note Mudran Nagar , Mysuru-570 003

TENDER NO. BNPM/TEN/HCL/260/2017-18 DATED 31.10.2017

TENDER FOR SUPPLY OF HYDROCHLORIC ACID (HCL)

Last date for submission of bid: **1400 Hours on 14-11-2017**
Opening of Bids: **1500 Hours on 14-11-2017**



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I. NOTICE INVITING TENDER

Bank Note Paper Mill India Private Limited (BNPM) is a joint venture company between Bharatiya Reserve Bank Note Mudran Private Limited (A wholly owned subsidiary of Reserve Bank of India) and Security Printing and Minting Corporation of India Limited (100% owned by Government of India)

1. Sealed tenders are invited by BNPM from eligible & financially sound bidders for Supply of Hydrochloric Acid (HCL) for its Site Office at Note Mudran Nagar, Mysore - 570003.
2. **Eligibility Criteria:** The prospective bidders should have the following eligibility criteria and should submit the documents as mentioned below.
 - a) Bidder firm should have manufactured / supplied minimum 15MT of HCL to any industries in any one year during last five years period ending 30-09-2017.
 - b) Bidder Firms should not have suffered any financial loss for more than one year during the last three years ending 31.03.2017
 - b) Proof of registration i.e., GST and PAN.
3. **Cost of Tender Form:** The cost of tender is **Rs.1000/-** and is non-refundable. The cost of tender shall be paid by Demand draft payable at Mysore in favour of **Bank Note Paper Mill India Private Limited** payable at **Mysore** should be submitted in the envelope containing Earnest Money Deposit (EMD).
4. Tenders should be addressed to Deputy General Manager, Bank Note Paper Mill India Private Limited and should be submitted on or before **1400 hrs on Nov 14, 2017** in sealed covers at the office of Bank Note Paper Mill India Private Limited, Administrative office Building, Entry Gate-1, Paper Mill Compound, Note Mudran Nagar, Mysuru - 570 003. Tenders in person may be handed over to DGM. The bid shall be opened at **1500 Hours on Nov 14, 2017** at the above mentioned address.
5. Tenders should be submitted in duplicate marked as original and duplicate in a sealed cover, to the offices of the BNPM, super subscribed %Tender for Supply of Hydrochloric Acid (HCL)+. The tender shall be submitted as follows:-

Envelope -I shall contain the following

- I. Cost of tender document in the form of DD of Rs 1000/-
- II. EMD of Rs 10,000/- in the form of DD.
- III. Technical Deviations, if any.
- IV. Documentary proof in support for eligibility criteria.
- V. Copy of the blank tender document without any reference to price duly signed on all pages.



Envelope – 2 shall contain the following

- I. Price Bid as per format enclosed with tender document.

Both the envelopes shall be put in one envelope and super subscribed **“Tender for Supply of Hydrochloric Acid (HCL)”**.

6. Tenders not properly filled, mutilated with incorrect calculations or generally not complying with the conditions may be rejected.
7. Tenderers should quote their prices and rates both in figures and in words. No blank spaces shall be left. All erasures and corrections made while filling up the tender shall be initiated by the tenderer.
8. The tender shall remain open for acceptance for a period of 60 days from the date of opening of the tender.
9. **EVALUATION CRITERIA:**
 - (i) At first stage, PQB / techno-commercial bid will be opened and evaluated by the competent committee/ authority with reference to the parameters prescribed in the tender document. Subsequently, in the second stage the financial bids of only technically acceptable offers as decided in first stage shall be opened for further scrutiny and evaluation. Intimation regarding opening of financial bids shall be given to acceptable tenderers to enable them to attend the financial bid opening, if they so desire.
 - (ii) The method of evaluation of bidder for awarding the Contract shall be on consolidated grand total offered by the bidder and will be decided taking into consideration of the total offered price for delivery up to BNPM, Mysore.
10. Prices quoted should include all royalties, taxes, any other charges and any other duties and taxes leviable by the Central and state governments and other statutory bodies. The rates quoted will be treated as all inclusive and no further claims whatsoever will be entertained in this respect. The quoted rates should be FOR Mysore site basis.
11. The acceptance of the tender will rest with the Owner, who does not bind himself to accept the lowest tender and reserves to himself the authority to reject any or all of the tenders received without assigning any reason thereof.
12. The owner also reserves the right to allot the order partly or wholly to single or different Tenderer.



13. **Discrepancy in Prices:**

i) If, in the price structure quoted by a tenderer, there is discrepancy between the unit price and the total price (which is obtained by multiplying the unit price by the quantity), the unit price shall prevail and the total price corrected accordingly, unless BNPM feels that the tenderer has made a mistake in placing the decimal point in the unit price, in which case the total price as quoted shall prevail over the unit price and the unit price corrected accordingly.

ii) If, there is an error in a total price, which has been worked out through addition and/or subtraction of subtotals, the subtotals shall prevail and the total corrected; and

iii) If, there is a discrepancy between the amount expressed in words and figures, the amount in words shall prevail

iv) If, as per the judgment of BNPM, there is any such arithmetical discrepancy in a tender, the same will be suitably conveyed to the tenderer by registered/speed post. If the tenderer does not agree to the observation of BNPM, the tender is liable to be ignored.

14. Earnest Money Deposit (EMD): Interest free EMD of Rs 10,000/- (Rupees Ten Thousand Only). The EMD shall be paid by Demand Draft in favour of **Bank Note Paper Mill India Private Limited** payable at **Mysore**. The EMD of unsuccessful bidders shall be returned on finalization of the tender. The EMD of successful bidder shall be returned on completion of supply. The tender without EMD shall be liable for rejection.

15. **Terms of Payment:**

(i) 90% of invoice value on receipt and acceptance of goods by the consignee at destination and on production of all required documents by the supplier.

(ii) 10% within 60 days from the date of receipt of goods by the consignee at destination.

Payments to suppliers shall be made by account payee cheque or through ECS in INR only.

16. **Release of EMD:**

The tenderers who are currently registered and, also, will continue to remain registered during the tender validity period with DGS&D or with National Small Industries Corporation, New Delhi /MSME are exempted from payment of earnest money. In case the tenderer falls in these categories, it should furnish certified copy of its valid registration details (with DGS&D or NSIC or MSME as the case may be).



17. Security Deposit:

Within twenty one days after the issue of Purchase Order by BNPM, the supplier shall furnish security deposit to BNPM for an amount equal to ten percent of the total value of the purchase order, valid upto 60 days after the date of completion of all contractual obligations by the supplier.

18. Delivery Period: Delivery shall be made as per delivery schedule given by BNPM. Time is the essence of this contract.

19. Delivery Terms: It is responsible of the supplier to arrange transportation and supply the material on FOR destination basis. BNPMIPL requires material on FOR Mysore site office, Note Mudran Nagar, Mysore basis only.

20. Delay or Non Delivery: Time is essence of the contract and completion of delivery dates agreed to are binding on the seller. In the event the seller is not able to supply as per the delivery schedules given by BNPM, Purchaser will have right either to cancel the order without prejudice to any other rights or to make purchase from an alternate source at the risk and cost of the seller.

In case of rejection and failure to replace goods, the order will be treated as incomplete and we may cancel the order and will arrange to purchase the goods from elsewhere at your risk and cost and the Purchase Order / LOI on you will be cancelled and action taken as per the order terms.

21. Risk Purchase Clause:

If the Seller fails to abide by the terms and conditions of this agreement, or fails to supply the material as per the delivery schedule or any time repudiates the contract, the purchaser will have the right to

- a) Appropriate the Security Deposit (by invoking the Bank guarantee) deposited by the seller as per clause 6.0 of GCC and procure the tender item from other agencies at the risk and cost of the seller
- b) The cost difference between the alternative arrangement and seller's tendered value will be recovered from the seller along with the other incidental charges.

In case of procurement through alternative sources, and if procurement price is lower, no benefit on this account will be passed on to the seller.

22. Fall Clause:

If the contractor reduces its price or sells or even offers to sell the offered goods, following conditions of sale similar to those of the contract, at a price lower than the contract price, to any person or organization during the currency of the contract, the contract price will be automatically reduced with effect from that date for all the subsequent supplies under the contract and the contract amended accordingly. Any violation of the fall clause would be considered a serious misdemeanour and action, as appropriate, would be taken as per provision of that clause.



22. Liquidated Damages: The Employer/Owner shall levy a penalty at the rate of 0.5% of the delivered price of the delayed goods per week or part thereof of delay in delivery up to a maximum of 10% of the delayed goods.

23. Fore-Closure Clause:

If at any time during the continuation of this contract, the use of material ordered in this contract is completely banned or due to drastic change in Government policy its use as, raw material is discontinued or is declared hazardous to public health or cause rising to civil commotion, epidemics, wide-spread strikes and 21 days notice of such eventualities is given by purchaser to the seller, the seller without any right to enforce the contract, will agree to the fore-close the performance of balance portion of this contract and in that event no claim for damages or loss will be lodged against the purchaser.

24. Payment of CGST, SGST, IGST & UTGST related clause:

The suppliers are required to adhere the following procedure in order to honour the payment against CGST, SGST, IGST & UTGST in the invoice:

- i. An invoice issued by the supplier of goods or services or both should be in accordance with the provisions of section 31 of the CGST Act and should contain all the prescribed informations in accordance with Chapter VI of CGST Rules, 2017;
- ii. A debit note issued if any, by a supplier should be in accordance with the provisions of section 34 of the CGST Act;
- iii. The supplier should mandatorily upload the aforementioned documents in GSTR -1, details of outward supplies of goods or services within the prescribed time under GST Act;
- iv. The supplier should provide the relevant documents to confirm the tax charged on the invoice has been paid to the credit of government after adjusting with ITC if any.

Notwithstanding above, the supplier should provide indemnification as follows:

In the event of non-compliances with respect to GST Act and Rules by the supplier, the purchaser is allowed to adjust the GST amount from retention amount (either in BG or in Cash) held by the company. If no amount is available for recovery, the supplier will refund the GST liability within 10 days from the date of GST reversal in GSTRN+

The above requirements are mandatory to claim any GST liability, failing which, the GST liability will not be paid/reimbursed/accepted.



- 25. Tender Evaluation and award of work:** Tenders will be evaluated as per the terms and based on responsiveness taking into account all relevant factors. While the lowest offer will generally be the criteria, BNPM reserves the right to reject any offer including the lowest one if the same is not conforming to its norms. The decision of BNPM in this regard will be final.
26. The existing contractor for supply of the tendered item not able to adhere to the specification of the same item shall not be eligible to apply against the instant tender.

All the above terms and conditions have been read, understood and accepted by me.

Authorised Signatory

Name of the Person Signing the Tender _____

Designation _____

Seal with address _____

Address of local office _____



II. LIST OF REQUIREMENTS

Schedule No.	Brief Description of Goods/ Services	**Approx. Annual Requirement	**Approx. Monthly Requirement	Earnest Money Deposit
1	Hydrochloric Acidn (HCL)	50000	4000 Kgs	Rs.10,000/-

**** Bidders to note that the quantity may vary $\pm 30\%$.**

Place of Delivery:

Bank Note Paper Mill India Private Limited

Note Mudran Nagar

Mysore - 570003



III. TECHNICAL SPECIFICATIONS

Sr. No	DESCRIPTION	SPECIFICATION	REMARKS
1	Form/State and Appearance	Clear, Colorless to light Yellow Liquid. free from dirt and other visible impurities.	Indicative Parameter
2	Total Acidity (as HCl) percent by mass, minimum	30.0	Control Parameter
3	Others	Free from dirt and other visible impurities.	Indicative Parameter

- a) **IS STANDARD:** Supplies will follow IS standard **IS: 265:1993, Technical grade.**
- b) **REJECTION CRITERIA:** Material will be accepted having acidity of 30 or above. No extra payment will be made if acidity is above 30. Lower acidity material will be accepted on pro-rata deduction on landed cost. If acidity goes below 25, then material will be rejected.



IV. QUALITY CONTROL REQUIREMENTS

1. **Quality:** Quality is essence of this tender. The bidder shall supply the material as per the Technical specification The material supplied will be inspected at our factory. Quantity as ascertained on receipt of above material at our site will be treated as quantity supplied wherever the package/materials are received intact. For each supply/consignment, test/quality certificate should be send without fail. **As regards quality, our laboratory analysis report will be final and our decision on acceptance or rejection will be final and binding on you.**
2. **Inspection:** Contractor shall provide Test Certificate along with the supply.
3. **Sampling:** Sample will be taken randomly for lab testing.
4. **Packing and Marking:** It is desired that HCl to be supplied as per mutually agreed. BNPM storage capacity is 3 M³ only.

The packing shall bear legibly and indelibly the following information: a) Name and grade of the material; b) Name of the manufacturer and his recognized trade-mark, if any; c) Mass of the material in kg; d) Month and year of packing; e) Batch number and f) Shelf Life.

5. **Rejection:** BNPM requires HCl strictly as per our Technical specification Material not meeting our specification will be rejected outright and the rejected material shall be taken back within 7 days at the cost and risk of the supplier and replacement should be made within 7 days from the date of intimation. **No payment shall be made for the rejected quantities.**
6. **MSDS:** Copy of Material Safety Data Sheet Should be sent by bidder. MSDS should be as per ISO guidelines or in the format prescribed in Factories Act, 1948.



IV. SCHEDULE OF PRICE

SL. NO	DESCRIPTION	QTY	UOM	HSN Code	UNIT PRICE, (Rs)	GST (Rs)	PACKING & FOWARDING CHARGES If any. (Rs.)	OTHER CHARGE S like Freight & Transit Insurance etc. (Rs.)	UNIT RATE INCLUDING TAXES (FOR Mysore Site Basis) (Rs.) J = E+F+G+H+I	GRAND TOTAL INCLUSIVE OF ALL TAXES AND DUTIES (FOR Mysore Site Basis) (Rs.) K = J*C
A	B	C	D		E	G	H	I		
1	Supply of Hydrochloric Acid	50000	Kgs.							
GRAND TOTAL INCLUSIVE OF ALL TAXES & CHARGES (IN FIGURES) ON FOR MYSORE BASIS										
GRAND TOTAL INCLUSIVE OF ALL TAXES & CHARGES (IN WORDS) ON FOR MYSORE BASIS										

- Notes:
- Prices quoted shall be inclusive of all taxes, packing & forwarding charges, freight, transit Insurance and all other charges if applicable.



SIGNATURE OF THE TENDERER